



Person Specification

Job Title: Site Supervisor

Qualifications	Essential	Desirable
Willingness and ability to obtain or enhance qualifications and training for development in post	✓	
Experience		
Experience of working in a school environment		✓
Experience of general building and site maintenance	✓	
Skills		
Excellent communication and listening skills	✓	
Ability to respect and maintain confidentiality	✓	
Working knowledge of standard computer packages (Word processing, emails and spreadsheets)	✓	
Ability to undertake basic repairs and maintenance	✓	
Good time management and organisation skills, including the ability to oversee the work of others	✓	
Ability to relate to students in a pleasant and sympathetic manner and to recognise potential child safeguarding issues	✓	
Understanding of Academy child safeguarding procedures		✓
Other		
Full driving license	✓	