



## Person Specification

**Job Title:** Teaching Assistant

<b>Knowledge</b>	<b>Essential</b>	<b>Desirable</b>
Experience of establishing successful learning relationships with a variety of pupils at the relevant age	✓	
Experience of the role of a TA and in particular classroom organisation and management		✓
Experience of supporting the planning and delivery of the curriculum		✓
Understands the importance of confidentiality and discretion	✓	
<b>Qualifications</b>		
Maths and English GCSE or equivalent grade C or above	✓	
Certified teaching assistant course or training		✓
<b>Skills</b>		
Excellent communication skills including written and oral	✓	
Excellent numeracy and literacy skills	✓	
Good ICT skills and confidence in using Microsoft Office and email	✓	
Good administrative and organisational skills	✓	
Able to lead intervention sessions for pupils after receiving comprehensive training	✓	
Able to understand and implement particular strategies and methods to help pupils to improve their learning and enjoyment of learning	✓	
Genuine passions and a belief in the potential of every student	✓	
Helpful, positive, calm and caring nature	✓	
Able to establish good working relationships with other employees	✓	
Able to follow instructions accurately but make good judgements when required	✓	

