

Person Specification

Job Title: Lab Assistant

Qualifications	Essential	Desirable
Willingness and ability to obtain and/or enhance qualifications and training and development in the post	✓	
Level 2 qualifications in English and Maths		✓
Training / qualifications in health and safety		✓
Understanding / knowledge of cleaning equipment and COSHH		✓
Experience		
Experience of working in a school environment		✓
Experience within a specific curriculum area, in particular experience in electronics and/or physics would be an advantage		✓
Skills		
Excellent written and verbal communication skills	✓	
Excellent listening skills	✓	
Ability to respect and maintain confidentiality	✓	
Excellent working knowledge of standard computer packages (word processing, mail merge, email, databases and spreadsheets etc)	✓	
Ability to prioritise and manage own and others workload to meet appropriate deadlines	✓	
Excellent time management and organisation skills	✓	
Ability to relate to students in a pleasant and sympathetic manner and to recognise potential child safeguarding issues	✓	
Understanding of the academy child safeguarding procedures		✓

Other		
Satisfactory DBS check	✓	