



Person Specification

Job Title: Catering Manager

Qualifications	Essential	Desirable
Food Hygiene Certificate.	✓	
Willingness and ability to obtain and/or enhance qualifications and training and development in the post.	✓	
Experience		
Experience of Managing a Team	✓	
Experience of preparation and serving of food.	✓	
Experience of working in a school environment.		✓
Skills		
Excellent communication and listening skills.	✓	
Ability to respect and maintain confidentiality.	✓	
Working knowledge of standard computer packages (word processing, email and spreadsheets).	✓	
Good time management and organisation skills including ability to oversee the work of others.	✓	
Ability to relate to students in a pleasant and sympathetic manner and to recognise potential child safeguarding issues.	✓	
Understanding of School child safeguarding procedures.		✓