



Person Specification

Job Title: Technology Technician

Qualifications	Essential	Desirable
A minimum of 2 GCSE's or equivalent including English and Mathematics (Grades A to C)	✓	
Willingness and ability to obtain and/or enhance qualifications and training for development in the post	✓	
Experience		
Experience of working in a school environment		✓
Previous experience within specific curriculum area		✓
Skills		
Excellent communication and listening skills	✓	
Ability to maintain and respect confidentiality	✓	
Working knowledge of standard computer packages (word processing, email and spreadsheets)	✓	
Ability to prioritise and manage own workload to meet appropriate deadlines	✓	
Efficient and effective organisational skills	✓	
Ability to relate to students in a pleasant sympathetic manner and to recognise potential child safeguarding issues	✓	
Understanding of school child safeguarding procedures		✓
Other		
Satisfactory Enhanced Criminal Records Disclosure	✓	
Assessed and advised by Occupational Health	✓	