

Person Specification

Job Title: Catering Manager

	Essential	Desirable
Qualifications		
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	✓	
Experience		
Experience of working in a school environment.	✓	
Experience of general building and site maintenance	✓	
Skills		
Excellent communication and listening skills	✓	
Ability to respect and maintain confidentiality	✓	
Working knowledge of standard computer packages (word processing, email and spreadsheets)	✓	
Ability to undertake basic repairs and maintenance	✓	
Good time management and organisation skills including ability to oversee the work of others	✓	
Ability to relate to students in a pleasant and sympathetic manner and to recognize potential child safeguarding issues	✓	
Understanding of academy child safeguarding procedures		✓
Other		
Satisfactory DBS check	✓	
Assessed and advised by Health and Well Being	✓	