

Job Title: Cleaner

Reporting to: Senior Cleaner / Supervisor

Grade: Band 3

Overall Purpose of the Post

To ensure the academy is clean and tidy and provides a safe and welcoming learning environment for students.

Main Duties and Responsibilities

- Carry out cleaning duties as directed.
- Remove litter from any internal areas of the academy.
- Clean corridors, classrooms and stairs at appropriate times.
- Removal of chewing gum from all corridors and stairs.
- Full clean of the toilets at appropriate times of the day.
- Inspection and clean/tidy of student toilets following break and lunch.
- Cleaning and upkeep of all corridors, walls and skirting boards.
- Cleaning of window ledges and internal glazing.
- Additional cleaning of rooms during holiday periods.
- Polishing and scrubbing floors using electrical scrubbing machines.
- Be responsible for the care, safety and cleanliness of equipment used and for the safe use and storage of all cleaning materials
- Fire Marshall duties in the case of Fire and/or Emergency Evacuation.
- Willingness to undertake First Aid duties.
- To comply with the academy's Child Safeguarding Procedures, including regular liaison with the Designated Child Safeguarding Person over any safeguarding issues or concerns.
- Undertake other reasonable duties (with competence and experience) as requested, in accordance with the changing needs of the organisation.
- Comply with academy policies and procedures at all times.

Special Features

- 18 hours per week, all year round.

Personal Contacts

External: Contractors, suppliers, parents, external agency professionals, other government and local authority staff, other staff from academies and schools.

Internal: Students, staff, Board and Academy Council members, parents and any other visitors to the Academy.