



## Job Description

**Job Title: Teacher of Science**

**Reporting to: Head of Department      Grade: Main Scale**

### **Overall purpose of the post:**

All teachers are subject to the Conditions of Employment set out annually in the School Teachers' Pay and Conditions Document. These detail the professional and particular duties required of teachers, together with requirements for Management time, Working time, guaranteed planning and preparation time. The Academy complies with these requirements in order to make reasonable demands of teachers

Additionally, STPCD requires all teachers to be involved in:

- Advising and co-operating with the Academy Principal and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements
- Taking any such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the Academy
- Co-ordinating or managing the work of other staff

Main scale teachers will be asked to maintain an overview of teaching, standards and ongoing improvement in science.

### **Main duties and responsibilities:**

#### **Over time this might reasonably include:**

- Reviewing and developing of curriculum policy in science
- Monitoring and evaluating the quality of planning in science by other teachers
- Observing teaching in the department in order to evaluate strengths and areas for further development, or the impact of Academy improvement work
- Evaluating relevant assessment information for individuals, groups or cohorts
- Suggesting issues in science for further development
- Reviewing and co-ordinating the use of resources in the department
- Providing advice and supporting new staff in the subject
- Reporting on progress, achievement and standards in science to staff, governors or parents
- Arranging and promoting relevant activities to promote students' enthusiasm and interest

This job description will be supported by an Annual Job Plan which will list the key tasks, responsibilities and outcomes sought from the post holder in the school year. These will be derived from the School Improvement Plan and other school priorities.

### **Personal Contacts**

**External:** Contractors, suppliers, parents, external agency professionals, other government and local authority staff, other staff from academies and schools.

**Internal:** Students, staff, Board and Academy Council members, parents/carers and any other visitors to the Academy.