



Person Specification

Job Title: Site Supervisor

Qualifications	Essential	Desirable
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	✓	
Experience		
Experience of working in a school environment		✓
Experience of general building and site maintenance	✓	
Skills		
Excellent communications and listening skills	✓	
Ability to respect and maintain confidentiality	✓	
Working knowledge of standard computer packages (word processing, email, spreadsheets)	✓	
Ability to undertake basic repairs and maintenance	✓	
Good Time management and organisations skills including ability to oversee the work of others	✓	
Ability to relate to students in a pleasant manner and to recognise potential child safeguarding issues	✓	
Understanding of Academy child safeguarding procedures		✓
Other		
Satisfactory Enhanced DBS Disclosure	✓	
Assessed and advised by Health and Well Being	✓	
Full Driving License	✓	