



# Person Specification

**Job Title:** Bridge Manager

<b>Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
5 GCSE A*-C in English and Maths, or equivalent qualifications	✓	
Willingness and ability to obtain and/or enhance qualifications and training for development in the post	✓	
Level 3 relevant qualification, or equivalent in Education/Childcare		✓
<b>Experience</b>		
Experience and of working in a school environment with young people with specific difficulties and vulnerabilities	✓	
Experience and knowledge of issues affecting students young people and how to offer supportive assistance	✓	
<b>Skills</b>		
Excellent communication and listening skills	✓	
Ability to respect and maintain confidentiality	✓	
Working knowledge of standard computer packages (word processing, email and spreadsheets)	✓	
Good time management and organisation skills	✓	
Ability to work with students and have a real interest in the issues faced by this age group	✓	
<b>Other</b>		
Satisfactory Enhanced DBS Disclosure	✓	
Assessed and advised by Occupational Health	✓	