



Person Specification

Job Title: Bridge Manager

Qualifications	Essential	Desirable
1. 5 GCSE A*-C in English and maths, or equivalent qualifications	✓	
2. Willingness and ability to obtain and/or enhance qualifications and training for development in the post	✓	
3. Level 3 relevant qualification, or equivalent in Education/Childcare		✓
Experience		
4. Experience of working in a school environment	✓	
5. Experience and knowledge of issues affecting students and young people and how to offer supportive assistance	✓	
Skills		
6. Excellent communication and listening skills	✓	
7. Ability to respect and maintain confidentiality	✓	
8. Working knowledge of standard computer packages (word processing, email and spreadsheets)	✓	
9. Good time management and organisation skills	✓	
10. Ability to work with students and have a real interest in the issues faced by this age group	✓	
Other		
11. Satisfactory enhanced DBS check	✓	
12. Assessed and advised by Health and Well Being	✓	