



## Person Specification

**Job Title:** DT Technician/Teaching Assistant

<b>Knowledge</b>	<b>Essential</b>	<b>Desirable</b>
Knowledge of standard computer packages	✓	
Understanding of behaviour management of students		✓
A working knowledge of national curriculum and other learning/strategies	✓	
High standard of computer literacy	✓	
<b>Qualifications</b>		
Good literacy and numeracy skills gained from general education to GCSE 'O' level/Adult Literacy and Numeracy level 2/NVQ Level 3	✓	
Teaching Assistants or equivalent qualification		✓
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	✓	
<b>Skills</b>		
Good communication skills/ability to give clear and precise instructions	✓	
Excellent management and organisational skills	✓	
Working knowledge of standard computer packages (word processing, email and spreadsheets)	✓	
Ability to prioritise and manage own workload to meet appropriate deadlines	✓	
Ability to relate to students in a pleasant the sympathetic manner and to recognise potential child safeguarding issues	✓	
Ability to respect and maintain confidentiality	✓	
Understanding of School child safeguarding procedures		✓
<b>Experience</b>		
Work involving children/young adults	✓	
Commitment to on-going personal development	✓	
Experience of working in a school environment		✓
Previous experience within specific curriculum area		✓
<b>Other</b>		
Satisfactory DBS check	✓	
Assessed and advised by Health and Well Being	✓	