Person Specification

Job Title: Numeracy Intervention Assistant

Qualifications	Essential	Desirable
GCSE A*-C (or equivalent) qualifications in English and Maths	✓	
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	✓	
A Level Maths qualification		✓
Skills		
Excellent communication and listening skills	✓	
Ability to respect and maintain confidentiality	✓	
Confidence in working with standard computer packages (word processing, email and spreadsheets) and supporting students in the use of ICT	✓	
Ability to prioritise and manage own workload to meet appropriate deadlines	✓	
Efficient and effective organisational skills	✓	
Ability to relate to students in a pleasant and sympathetic manner and to recognise potential child safeguarding issues	✓	
Understanding of Academy child safeguarding procedures		✓
Experience		
Experience of working in a school environment		✓
Previous experience of working with small groups of children with Special Educational Needs		✓
Understanding/previous experience of literacy/numeracy computer packages		✓