

**Job Title:** Teacher of Art and Design (Northern region/Tees Valley)

**Reporting to:** Head of Department/Director of the Arts

**Grade:** MPS/UPS

### Overall purpose of the post

All teachers are subject to the Conditions of Employment set out annually in the School Teachers' Pay and Conditions Document. These detail the professional and particular duties required of teachers, together with requirements for Management time, Working time, guaranteed planning and preparation time. The Academy complies with these requirements in order to make reasonable demands of teachers.

Additionally, STPCD requires all teachers to be involved in:

- Advising and co-operating with the Academy Principal and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.
- Taking any such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the Academy
- Co-ordinating or managing the work of other staff
- Main scale teachers will be asked to maintain an overview of teaching, standards and on-going improvement in Design and Technology.

### Responsibilities and accountabilities

Over time this might reasonably include:

- Reviewing and developing of curriculum policy in Dance.
- Monitoring and evaluating the quality of planning within the department by other teachers.
- Observing teaching in the department in order to evaluate strengths and areas for further development, or the impact of Academy improvement work
- Evaluating relevant assessment information for individuals, groups or cohorts
- Suggesting issues in new technologies for further development
- Reviewing and co-ordinating the use of resources in the department.
- Reporting on progress, achievement and standards in Dance to staff, Local Academy Council or parents as required
- Arranging and promoting relevant activities to promote pupils' enthusiasm and interest

This job description will be supported by an Annual Job Plan which will list the key tasks, responsibilities and outcomes sought from the post holder in the school year. These will be derived from the Academy Development Plan and other school priorities.

### **Develop and sustain DEEP LEADERSHIP across the Academy through:**

- Be accountable for student progression for allocated classes.
- Be responsible for effective classroom management.
- Co-ordinate class work with any classroom assistant support.
- Develop and sustain knowledge of current educational practices and be responsible for own continuing professional development.
- Evaluate lessons, incorporating students' views and responses in order to reflect and act on strengths and areas for development.
- Contribute to the self-evaluation systems in the Academy.
- Develop policies for departmental handbooks.
- Aide in co-ordinating events and experiences which support the Academy to raise standards.

### **Develop and sustain DEEP LEARNING across the Academy through:**

- Work to student targets and ensure that progress is tracked through a range of strategies.
- Take account and review Academy contextual factors and prior attainment when planning and teaching lessons.
- Reflect on the success of teaching strategies, individual lessons and SoW in meeting the needs of students.
- Apply current guidelines on effective learning and teaching.
- Take part in coaching and mentoring programmes to support colleagues and develop own practice.
- Apply and expand teaching repertoire and feedback to colleagues on effectiveness.
- Strive to deliver outstanding lessons.
- Deliver interactive lessons with students.
- Provide good quality assessment using formative and summative methods in conjunction with the Academy's AfL policy.
- Record test results and ongoing teacher assessments, keep portfolios of evidence.

### **Develop and sustain DEEP EXPERIENCE across the Academy through:**

- Have responsibility for developing and implementing SoW.
- Be responsible for identifying and reporting issues and developing solutions.
- Be responsible for the day to day delivery within subject area, including assessment and reporting process.
- Develop communications and training with staff in Department / Faculty methodology.
- Develop use of ICT within the curriculum.
- Provide means of gathering information for Self Evaluation: Student Voice, questionnaires, viewpoints of stakeholders and use opportunities for co-construction of the curriculum.
- Take responsibility for planning and execution of Immersion Days.
- Adapt lessons and identify next steps in response to evaluation of student progress.
- Set effective homework and extension work to encourage and enliven student learning.
- Ensure differentiation and personalisation of learning for all students.
- Be aware of the KS2 curriculum and the standards of progression and attainment for KS3 students.
- Co-ordinate displays with regards to events, opportunities and work which promote the Department/Faculty/Academy.

### **Develop and sustain DEEP SUPPORT across the Academy through:**

- To comply with the Academy's Child Safeguarding Procedures and to report concerns to the Designated Child Protection Officer.
- Take responsibility for upholding standards of behaviour and classroom management within the classroom and the schools environment.
- Through the role, develop systems which address the social health of students to raise standards.
- Promote the consistent and fair use of the Consequences system within the classroom and the Academy environment.
- Be the first line of contact for parents and carers concerns with regards to their child's performance and well-being.
- Perform the duties of a Vertical Mentor Tutor if required, including the provision of information, advice and guidance for students.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks, but sets out the main expectations of the Academy in relation to the post holder's professional responsibilities and duties. Elements of this job description and changes to it may be agreed at the request of the Principal or the incumbent of the post.

The post is subject to the current conditions of employment for Class Teachers contained in the School Teacher's Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. This job description should be read in conjunction with 'Clarification notes on the exercise of professional duties for all teachers, other than head teachers' contained at Appendix A.

Post holders will be expected to comply with any reasonable request for a senior leaders to undertake work of a similar level that is not specified in the job description.

**Special Features** None

### **Personal Contacts**

**External:** Contractors, suppliers, parents, external agency professionals, other government and local authority staff, other staff from academies and schools.

**Internal:** Students, staff, Board and Academy Council members, parents and any other visitors to the Academy.