

Job Description

Job Title: Teacher of DT(Food) & Art

Temporary: Cover Maternity Leave

Reporting to: Head of Department

Grade: MPS/UPS

Overall purpose of the post:

All teachers are subject to the Conditions of Employment set out annually in the School Teachers' Pay and Conditions (STPC) document. These detail the professional and particular duties required of teachers, together with requirements for management time, working time, guaranteed planning and preparation time. The Academy complies with these requirements in order to make reasonable demands of teachers.

Additionally, STPC requires all teachers to be involved in:

- Advising and co-operating with the Academy Principal and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.
- Taking any such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the Academy.
- Co-ordinating or managing the work of support staff.
- Maintaining an overview of teaching, standards and on-going improvement in Design Technology.

Main duties and responsibilities:

- Evaluating relevant assessment information for individuals, groups or cohorts.
- Suggesting how to incorporate new technology into the classroom.
- Reviewing and co-ordinating the use of resources in the department.
- Reporting on progress, achievement and standards in Food to Head of Department, SLT or parents as required.
- Arranging and promoting relevant activities to promote pupils' enthusiasm and interest.

This job description will be supported by an Annual Job Plan which will list the key tasks, responsibilities and outcomes sought from the post holder in the school year. These will be derived from the Academy Development Plan and other school priorities.

Personal Contacts:

- **External:** Contractors, parents/carers, external agency professionals, other government and local authority staff, other staff from academies and schools.
- **Internal:** Students, staff, Board and Academy Council members, parents/carers and any other visitors to the Academy